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2011-10-27 Minutes of the Executive Committee of the Academic Senate

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Approved
Minutes of the Executive Committee of the Academic Senate
October 27, 2011; 1:30pm
St. Mary's Hall Room 113B

Present: Paul Benson, Corinne Daprano, George Doyle, Jesse Grewal, Jonathan Hess, Emily Hicks, Antonio Mari, Leno Pedrotti, Carolyn Phelps, Andrea Seielstad, Rebecca Wells

Absent: Joseph Saliba

Guest: Deb Bickford, Jim Farrelly

Opening Meditation: Corinne Daprano opened the meeting with a meditation

Minutes: The minutes of the October 20, 2011 ECAS meeting were approved

Announcements: The next meeting of ECAS is November 3, 2011 from 1:30-2:30 p.m. in SM 113B.

J. Farrelly announced that the Faculty Board and ECAS are co-sponsoring a luncheon meeting on faculty workload. The luncheon is scheduled for Tues., Nov. 15 from 12-1:30 PM in the KU East Ballroom.

Old business

Undergraduate student representatives. J. Hess indicated that he contacted a student from CMM to serve as the Humanities student representative and the student's name will be forwarded to J. Grewal. The APC still needs a student representative for the CAP Leadership Committee. G. Doyle made a motion to approve the appointment of Logan Bonifas to the CAP Competency Committee as the student representative. The motion was seconded by P. Benson and unanimously approved by ECAS.

Charge to the SAPC. J. Hess wrote the following charge to be given to the SAPC regarding the honor code: "In conjunction with a recommendation for use of the academic misconduct form, ECAS asks the SAPC to review the Student Honor Code document for clarity, internal consistency, and for consistency with current practice." ECAS agreed with the charge as written and it will now be passed on to the SAPC.

November Senate meeting

Proposed agenda and time frame

1. Opening prayer
2. Brief comments about what the Senate is working on (Jon Hess) -- 5 minutes
3. Alcohol task force report (Pat Donnelly) -- 15 min.
4. Sexual misconduct task force report (Bill Fischer) -- 15 min.
5. Discussion of these reports -- 20 min.
6. Budget report (Tom Burkhardt) -- 15 minutes
7. Faculty salary report (Pat Donnelly) -- 20 minutes
8. Q&A with President Curran, Provost Saliba, and Tom Burkhardt -- 20 minutes

J. Hess asked ECAS members to email him questions by the end of the day today regarding the budget report. J. Farrelly indicated that the Faculty Board will also be submitting questions. G Doyle asked that the budget report include a discussion of average pay increases at UD for faculty, staff, and administrators over the past several years.

Ad hoc committee on Senate representation. J. Hess reported that Pat Donnelly and J. Grewal have graciously accepted the invitation to serve on this committee. Additionally, Carl Friese (BIO) accepted ECAS' invitation to join the committee. J. Farrelly invited Jeannette Cox (LAW) to participate and she accepted. J. Farrelly will ask Michelle Pautz (POL) to serve as well.

Meeting with CFO, President. J. Hess reported that Senate DOC 07-05, IV B indicates that ECAS should "meet at least once a semester with the President, the Provost and the Vice President for Finance and Administrative Services of the University to discuss budgetary and other administrative issues and decisions" (p. 9). P. Benson suggested that it would be most appropriate to ask Tom Burkhardt, VP of Finance to attend an ECAS meeting either in December or early January before the Board of Trustees meeting in January. D. Bickford suggested giving President Curran the option of attending an ECAS meeting that fits his schedule so he has several options.

Procedural issues on GLC documents. J. Hess explained that after consulting several former Senate members he concluded that legislative authority is the action available to the ECAS/Senate when proposals have cross unit or university wide impact and that legislative concurrence is reserved for proposals that have within unit impact. ECAS members initiated a discussion of these procedural issues.

R. Wells questioned whether the difference between the two actions hinges on who initiates the proposal or if the issue is "impact"? J. Farrelly indicated that in the past when curriculum issues (either undergraduate or graduate) have arisen the Senate has acted with legislative authority rather than concurrence. Further, he stated that the Graduate School and Graduate Leadership Council do not have authority over graduate curriculum issues. L. Pedrotti asked if it changes the course of action ECAS takes if the proposal has legislative authority or concurrence. J. Hess indicated that concurrence does not require consultation beyond the unit putting forward the proposal. P. Benson agreed and stated that legislative authority calls for external consultation although ECAS can decide further consultation is not needed. J. Hess suggested drafting a statement from ECAS that would clarify the procedures for a successful review of GLC documents.

A. Seielstad made a motion to approve the three Graduate School proposals for legislative concurrence. A. Mari seconded the motion. The motion to approve the *BPM (Bachelor's Plus Master's) Program Clarification* document for concurrence was approved (10 approved, 0 opposed, 1 abstained). The motion to approve the *Graduate Retake Policy* document for concurrence was approved (8 approved, 1 opposed, 2 abstained). And, the motion to approve the *Graduate Academic Standards Policy* document for concurrence was approved (9 approved, 0 opposed, 2 abstained). J. Hess indicated that the documents would be sent to the APC for review and noted that the ECAS votes are a recommendation. After reviewing the documents the APC may decide to change the action required.

Update from conversation about consulting. J. Hess gave a brief update of the meeting that was held this morning to discuss the issue of consultation. He indicated that talking points from the meeting and an update will be sent to the Senate after further discussion by ECAS.

The meeting was adjourned at 2:35 PM.

Respectfully submitted by Corinne Daprano

Standing committee work assignments. Below is an updated list of assigned standing committee tasks:

Task	N/C	Prev	To	Work due	Due
*UNRC policy doc	C	UNRC	ECAS	Review final document	??
*Consultation issue	C	ECAS	ECAS	Work to resolve issues	??
*Faculty evaluation	C	FAC	FAC	Purpose of eval (revision)	??
PA proposal	N		APC	Review	Nov.
Academic misconduct	C	APC	S/APC	Develop instructions	??
Student honor code	N		SAPC	Review for issues	??
PDP proposal	C	APC	APC	Review Appendix A	later
Intellectual property rights	C	FAC	FAC	Proposal	Nov. 8
Titles/emeritus	C	FAC	FAC	Proposal	Nov. 8
Tasks not yet assigned	N/C	Prev	To	Work due	Due
*Voting representation	N		Ad hoc	Report and proposal	??
Committee membership	C	UNRC	UNRC	Complete the list	??
Faculty workload	N		FAC	Report and proposal	Mar. 2
Tasks ongoing	N/C	Prev	To	Work due	
Oversight of CAP dev	N		APC	Hear monthly reports	
Tasks completed	N/C	Prev	To	Work due	Due
CAP&CC voting rights	N		APC	Offer recommendation	Aug. 30
Academic misconduct	C	ECAS	S/APC	Develop form	Sept. 27

Reminder of work ECAS needs to do:

December Senate meeting

1. Top priorities
 - a. Student evaluation (FAC) -- Need this to move forward on this issue yet this year
 - b. PA program -- Needs to get to Board of Trustees in January
2. Next priorities
 - a. Grad School documents -- These are issues where we have no policy (or lack clarity), and that is needed sooner rather than later
3. Needs to get done, but not time-sensitive with regard to a month or two
 - a. Intellectual property rights (FAC)
 - b. Titles for instructional staff, policy on emeritus status (FAC)
 - c. Application of the academic misconduct form (APC/SAPC)
 - d. PDP document (APC)
 - e. Faculty workload (FAC) -- important, but won't be ready until spring

Other priorities

1. Consultation issue -- Need to resolve this issue so that we can move forward together
2. Voting rights committee -- Need it to get moving so it can report by April
3. UNRC -- Need to constitute it for future committee population